



Course Outline

Stores – Receiving Inspection, Authorised Release Certificates & Storage

This course is targeted at those working within Stores systems in a Part 145 Approved Maintenance Organisation (AMO). Centred around the procedures that appear or are referred to in Part 2 of the AMO's Part 145 Maintenance Organisation Exposition (MOE), it seeks to describe the methods by which components are ordered, received, inspected and batched for storage. The course also describes the associated documentation that is required, Part Manufacturing Approval (PMA) and the pitfalls of bogus or Suspect Unapproved Parts (SUPs).

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The regulation	A brief overview of the relevant sections of Part 145 relevant to Stores and approved components & materials	1 day
The layout	Suggested method of laying out a Stores area to account for segregation, storage requirements and storage of large assemblies such as engines and landing gears outside the confines of what is considered to be "Stores"	
Supplier Evaluation	The MOE 2.1 outlines the methods by which an AMO determines the suitability of its suppliers. Supplier Evaluation describes the methods in place and will address "postal" and on site audits. <ul style="list-style-type: none">• Purchase or Repair Orders<ul style="list-style-type: none">○ Specified Authorised Release Certificates	
Receiving Inspection	The MOE 2.2 outlines the methods by which parts are received into the AMO. This part of the course looks at: <ul style="list-style-type: none">• Documents received• Inspecting packaging• Inspecting the item if required• Bogus parts/SUPS• Identifying• Parts Manufacturing Approval (PMA)• Acceptance documentation• Acceptable to the customer• Customer-owned parts• Quarantine• Electro Static Discharge Sensitive (ESDS) components and precautions• Bonded benches and control• Critical Design Configuration Control Limitations (CDCCL) where applicable• Stores inspection certification	
Storage	The MOE 2.3 describes methods of batching and storing. The course will look at: <ul style="list-style-type: none">• Manufacturers' recommendations• General guidance where no specific instructions exist• Shelf-life control• In stores• Storage of outsize components	